



NOTICE OF MEETING OF THE BOARD OF DIRECTORS

**10/11 /2021 @ 4:00 pm**

Board meeting was held at 529 S. Creyts Suite A. Lansing MI, 48917 and available to the public at:

Join Zoom Meeting <https://uso2web.zoom.us/j/82669376277?from=addon>

Meeting ID: 828 4248 3765 Passcode: 592851

Please contact 517-580-0020 for additional assistance

Community notification posted at the following locations: Insight Michigan Office; ISMI website

Pursuant of Michigan Open Meetings Act, Act No. 267 of the Public Acts of 1976, being

ISMI Sections 15.261 to 15.275 of the Michigan Compiled Laws

**AGENDA:**

- 1) **Call to Order:** 4:02 pm by Brandon Brice, President Detroit
- 2) **Roll Call:** Jessica AcMoody, Board Member in Lansing office, James Gambrell, Board Member in Lansing office, Aaron Jackson Board Member Bloomfield Hills, and Ally Scully, Board Member in Lansing office.
- 3) **Also Present:** Teresa Boardman (ISMI) Head of School Grand Ledge, Pierter Hoestra (ISMI) Principal Lansing, Shada Biabani (CMU) School Lead Mt. Pleasant, Todd McIntire (K12) Regional Vice President, Mary Market (K12) Senior Director, School Finance Detroit, Gena Sparks (ISMI) AA-Special Programs Lansing, Mary Kimball (ISMI) Title I Coordinator St Johns, Angela Bolen (ISMI) Operations Manager Bath, Aimee Gibbs, Board Attorney, and Trent Mulder, CPA Baird, Cotter & Bishop.

**Public Comment (Limited to Agenda Items)**

None

**Routine Business:**

**Approval of Agenda**

- I. Motion to approve the October 11, 2021 Agenda: Jessica AcMoody
- II. Seconded: Ally Scully
- III. Approval: Unanimous

**Approval of the Board Minutes from August 2021.**

- I. Motion to approve the August 9, 2021 Minutes: James Gambrell
- II. Seconded: Jessica AcMoody
- III. Approval: Unanimous

There was no meeting in September because there wasn't a quorum

**Audit Report – Trent Mulder**

Trent reviewed the audit report, which is still in the process with 95% completed. The Board Members had an opportunity to review the Audit Report. Still in the draft status with the audit and must be reviewed by the partner at the firm. Trent pointed out different parts of the audit.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities

Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

Minutes of all board meetings are available after approval by the board at:

Insight School of Michigan

526 Creyts Rd Ste A Lansing, MI 48917

517-580-0020

<http://mi.insightschools.net/>

Communication with Those Charged with Governance at The Conclusion of the Audit letter that accompany the audit. This letter is used to communicate heads up, think about this or minor issues. There were no minor issues reported in this letter. Noted the condition of the accounting records found to be in great shape. In closing one of the issues holding up the completion is the Single Audit. We must do more work looking at a particular program that is large. Insight's largest program is Title 1, which is federal funded and requires a specific audit. Making sure the school is going through all the federal guidelines. A separate report will be written regarding that audit.

#### **Approval of the 2021 Audit presented to the Board**

- I. Motion to approve the 2021 Audit as presented; Jessica AcMoody
- II. Seconded: Ally Scully
- III. Approval: Unanimous

#### **Head of School Report – Teresa Boardman and Pieter Hoekstra**

- Academic Updates
  - Graduation Alliance
    - Additional layer of support from a 3rd party.
    - The Graduation Alliance's Engage Michigan program, which will reach out to kids who are not successful at engaging at school right now.
    - Reviewed with pupil accounting auditors who provided feedback on how FTE and reporting.
    - Contract reviewed by board attorney.

Aimee Gibbs, Board Attorney reviewed the contract and made some red line changes:

1. Confusion around the duration of scope. The Grad Alliance was looking for a three-year contract and then after that three-year contract accept one-year terms and during the three-year terms there was no way to terminate the contract. Aimee added some language in section E clarifying that were the intent that the contract can be terminated after the three-year term. During that initial time you could terminate if there was material breach of contract.
2. Reference to tuition and what Grad Alliance will provide Insight instruction tuition. What does that mean. Aimee suggested that it be deleted. Authorized access by law that Grad Alliance is authorized to look at certain confidential documents.
3. Grad Alliance wanted to reserve their right to increase their fees. Insight should receive written notification of the increase by August 30, so you can compare when looking at the budget for next year.
4. Section B, if a student is active in this program and Insight wants to terminate or renew them, Insight is required to obtain a Transfer Consent from the student. Place them in a program like Grad Alliance. This could be handled internally or the student could continue with Insight without this program. The contract said that if you can't obtain the Transfer Consent or program that they can be transferred to, Insight can't terminate the program. Could present a hardship and will have to continue the program for those students.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.  
Should you require specific accommodation(s) please contact  
Teresa M. Boardman Head of School, prior to the meeting.  
Minutes of all board meetings are available after approval by the board at:  
Insight School of Michigan  
526 Creyts Rd Ste A Lansing, MI 48917  
517-580-0020  
<http://mi.insightschools.net/>

5. Limitation of Liability, limit Grad Alliance's liability due to their negligent.

**Authorize Teresa Boardman and Board Council to continue negotiation on this agreement**

- I. Motion to authorize Teresa Boardman and Board Council to move forward to negotiate the agreement with the issues presented in this review until the November meeting: Jessica AcMoody
- II. Seconded: Ally Scully
- III. Approval: Unanimous

\*Todd received a phone call left at 5:11 and returned at 5:14

• **Updated ISMI Student Handbook Review and Approval**

- Annual Approval
- Alignment to match language in Board Policies

Approval to the updates in the Student Handbook

- I. Motion to approve the Student Handbook: James Gambrell
- II. Seconded: Jessica AcMoody
- III. Approval: Unanimous

• **Crisis Plan Review and Approval**

- Alignment to match language in Board Policies
- Updated for compliance items after feedback from Operations Audit
- I. Motion to approve the adoption of the Crisis Plan as presented: Ally Scully
- II. Seconded: James Gambrell
- III. Approval: Unanimous

**Student Demographic Updated - Pieter Hoekstra**

Pieter presented an overview of Student Demographic

ISMI works diligently to support LGBTQ+ students and who address students by their preferred name, pronouns', and gender.

ISMI is currently at >20% Special Services

Pieter updated the Board on:

- Staff Openings
  - 1 Math Teacher
  - 1 Special Education Teacher
  - 1 Counselor
  - Math Interventionist
- Recent Hires
  - ELA Teacher
  - 2 Advisors
- First Day of School 9/7/2021

- Kudos to the new counselors – strong hires

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

Minutes of all board meetings are available after approval by the board at:

Insight School of Michigan

526 Creyts Rd Ste A Lansing, MI 48917

517-580-0020

<http://mi.insightschools.net/>

- Kudos to J Lancaster (overlap tool) - She invented a tool for Insight that prevented a lot of work on the front end for the counselors. She created an Excel tool that identified student overlaps and clear that up, so our students had nice clean schedules on the first day of school.
- Welcome Back School Assemblies
- Fall Count Actives 10/7/2021  
\*Schoolwide actives in every course

Grade	Sum of Final Adj FTE	Count of Students	% FTE
9 <sup>th</sup> Grade	52.5	64	82.3%
10 <sup>th</sup> Grade	98.5	132	74.62%
11 <sup>th</sup> Grade	14.3	176	81.25%
12 <sup>th</sup> Grade	195.25	246	79.12
Grand Total	486.25	615	79.07%

#### Knights @ Knight

- Who: Open to all ISMI students staffed by teachers
- What: After school help/tutoring session
- When: Tuesday, Wednesday, & Thursday 6-10 pm
- Where: On your class Connect Schedule
- Why:
  - To get help from teachers on assignments, retakes
  - A place to work with teachers available if you need them
  - Drop by to say hi, check that you're current with classes, and ask any questions about school

<p>Free, Live, 1-to-1 Homework and Coursework Help! Have questions? Email <a href="mailto:MI@fevtutor.com">MI@fevtutor.com</a> Or call 885-763-2607 How to set-up a session: Email <a href="mailto:MI@fevtutor.com">MI@fevtutor.com</a> Give student grade level, and 2 times and date options that work for you. Sign-up link coming soon!</p>	<p>Insight School of Michigan has partnered with FEV Tutor to offer you <b>FREE</b> Academic support!</p> <ul style="list-style-type: none"> <li>✓ Homework 14/7</li> <li>✓ Coursework Support</li> <li>✓ Close skill gaps</li> <li>✓ Create a schedule</li> <li>✓ Login for on-demand help</li> <li>✓ Math, ELS, Science and History</li> </ul>
---	--

### Passing Rate Quarterly Challenges

Quarter 1: Head of School Fire or Dye Challenge



Quarter 2: Pie the Principal or Principal Polar Plunge



The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

Minutes of all board meetings are available after approval by the board at:

Insight School of Michigan

526 Creyts Rd Ste A Lansing, MI 48917

517-580-0020

<http://mi.insightschools.net/>

Quarter 3: Teacher Tik Tok Challenge (or whatever is trending based on student vote)

Quarter 4: Gift cards for growth on NWEA MAP

- **Finance**

Mary Market presented the financial review for September

Motion to approve the K12 payment

- I. Motion to approve the K12 payment of \$484,098.51: Jessica AcMoody
- II. Seconded: James Gambrell
- III. Approval: Unanimous

- **Program Stride Update - Todd McIntire**

Three weeks ago the Auditor General of Michigan finally released a report that they have been working on for five years. The Auditor General is the governmental officer independently look at the government as management or ways of resources, they look at all aspects of government funding and operations for ways to improve them. There are several studies going on. One of those studies is the Analysis of MDE Oversight of Clyburn Counties. Someone came to them and said you should look at this and so they did. In the 2016-2017 school year they did field work by visiting several of the Clyburn counties. They did a field audit; looked at teacher credentials, student files, attendance records, and background documentations. What they were looking to see was whether MDE was doing its job in respect to hold Authorizers accountable. They were asking if Authorizers were doing appropriate work. It took five years for the report to come out and the data is extremely old, and the world has changed in respect to virtual education. Under the circumstances it didn't look like they were trying to get to much attention. They had a few findings, and they disputed the findings. They did find there were no Authorizers taking money from the state illegally or charging for students that don't exist. The report did say MDE was not providing oversight like teacher certification and background checks. They found more discrepancies in the records than the Authorizers did. MDE disputed the findings. Another conclusion they found was MDE lacked the legislative authority to provide more oversight. That's kind of a call to the legislature to look at this and maybe beef up MDE's authority. It needs to be watched through our lobbyists and other interested parties. See if the legislature picks up on this where they want to open the charter law to create further scrutiny on the work that's been done. As of today our lobbyists indicated that's not happening, no one is waving this around and making some big changes. At this point we feel that it is going to fade away. We will be watching the next session to see if the legislature takes this on. We will continue to moderate this and let you know if anything happens.

The house passed a budget that included a strong aggressive stance to banned Federal dollars from schools used for profit that use management companies. It's a very open question if that is legal or not

given that these dollars follow the students and are designated for student needs. There was language in the Federal budget regarding how funds would be disturbed. There are many organizations fighting this hoping this can be taken out since it's a radical position. We are asking board members if you have access to your senators, to let them know that you disagree taking away dollars from students. It is not in their best interest because they are using a vendor to help with management.

**Authorizer Comment - Shada Biabani**

Ally Scully, new board member will need to take Orientation for New Board Members probably in December. Brandon and James received a Conflict-of-Interest Disclosure. Annual Conference was held in August. There was good attendance and excellent presenters. Central gives out Innovation Vision Award. Shada indicated to Pieter that he should submit Knights @ Knight after school help.

**Upcoming Events:**

Board Development Series, Contract 101: Founding Documents and Organizational Structure, Oct. 21, 2021 - Novi Free Dinner.

Board President Roundtable, Nov 2, 2021 – Grand Rapids

New Board Member Orientation, Dec 9, 2021 – Webinar or Dec 15, 2021 – Novi

Last week Central had 320 students from their charter schools on campus. Students were given the opportunity to experience campus life. They were made aware of opportunities for them, information on scholarships. Students went to a session of their choice, a topic they were interested in and the topics were very hands on, showed them what it was like to be on campus, ate in the cafeteria, got a campus tour, and attended classes. Was an excellent event.

Increasing the size of the board and the board didn't meet last month. Revisit this in February Executive Board Meeting still some issues need to be worked out. Update on the committees was done at the August meeting. The positions for the committees were defined. Need to keep looking for communities' participants. Think about Contract Amendments that the board is going to request. Feb 24 is the deadline to request them regarding increasing the cap. May wait until Feb to increase cap size.

**Public Comment**

None

**Adjourn**

Motion to adjourn: Ally Scully

Seconded: James Gambrell

Meeting adjourned 5:50 pm

Next meeting November 8, at 4:00 pm

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

Minutes of all board meetings are available after approval by the board at:

Insight School of Michigan

526 Creyts Rd Ste A Lansing, MI 48917

517-580-0020

<http://mi.insightschools.net/>

**Minutes Certification:**

Proposed minutes respectfully submitted,

*Teresa M. Boardman*

010/18/2021

\_\_\_\_\_  
Board Secretary/Recording Secretary

\_\_\_\_\_  
Date

Approved by the Board of Directors

*Jim Armes*

10/15/21

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

Minutes of all board meetings are available after approval by the board at:

Insight School of Michigan

526 Creyts Rd Ste A Lansing, MI 48917

517-580-0020

<http://mi.insightschools.net/>