



NOTICE OF MEETING OF THE BOARD OF DIRECTORS

1/12/2023 @ 5:00 pm

Board meeting was held at 526 S. Creyts Suite A. Lansing MI, 48917 and available to the public at:

Join Zoom Meeting <https://uso2web.zoom.us/j/82669376277?from=addon>

Meeting ID: 828 4248 3765 Passcode: 592851

Please contact 517-580-0020 for additional assistance

Community notification posted at the following locations: Insight Michigan Office; ISMI website

Pursuant of Michigan Open Meetings Act, Act No. 267 of the Public Acts of 1976, being

ISMI Sections 15.261 to 15.275 of the Michigan Compiled Laws

**AGENDA:**

- 1) **Call to Order:** 5:02 pm by James Gambrell, President, East Lansing
- 2) **Roll Call:** Jessica AcMoody Board Member, Aimee West Board Member, and Laura Tegels Board Member.
- 3) **Also Present:** Teresa Boardman (ISMI) Head of School, Pieter Hoekstra (ISMI) Principal, Mary Kimball by Zoom (ISMI) Title I Coordinator, Jenifer Charles by Zoom (K12), Tom Graham, Head of East Region Finance at K12 by Zoom, Todd McIntire by Zoom (K12), Erin Conley by Zoom CMU.

**Approval of the Board Minutes from the Previous Meeting**

- 1) Motion to approve the November 10 Board Minutes: James Gambrell
- 2) Seconded: Jessica AcMoody
- 3) Approval: Unanimous

**Approval of the Agenda**

- 1) Motion to approve the agenda: James Gambrell
- 2) Seconded: Aimee West
- 3) Approval: Unanimous

**Public Comment (Limited to Agenda Items)**

None

**Old Business:**

Board Member Vacancy

- New Board Member – Laura Tegels
- 1 more vacancy to fill

**New Business**

**Head of School Report**

Holiday of Hope

Insight School of Michigan's Holiday of Hope was successful.

- Sent gifts (a want, a need, and a read) to 15 students.
- Sent gifts for 5 students whose parents are included in the 15 ISMI students above.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities

Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

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- Gifts included:
  - Coats and Sweaters
  - Shoes
  - Socks
  - Bath Bombs and other lotions or washes
  - Gloves and Hats
- One student's response – "For my little brother because my mom doesn't have much money for much this year"

#### **Immigration Report**

ISMI would like to highlight the growing relationship that we are building with The Immigrant Rights Center. This organization is focused on advocating for, supporting and finding resources for unaccompanied minors who are entering the USA and seeking asylum.

MICR has identified several students who would be well served by ISMI, and Sandra Ringle and Amy Niekamp are working to build relationships with the students. Students' primarily from Honduras or Guatemala, but we expect to see this expand.

#### **Board Policy Update**

"The Educational Service Provider and/or School Leader or another employee designated by the ETO is authorized to engage in electronic transfer of funds and ACH arrangements in accordance with this policy. The Educational Service Provider and/or School Leader shall be responsible for overseeing the Academy's ACH transactions, including payment approval, accounting reporting, and compliance with this ACH policy."

All typical safeguards remain in place. All expense transactions will continue to require prior Board Approval.

Approval of the Board Policy Update regarding authorization to engage in electronic transfer of funds and ACH arrangements in accordance with this policy.

- 1) Motion to approve the authorization to engage in electronic transfer of funds and ACH arrangements in accordance with the policy: Jessica AcMoody
- 2) Seconded: Laura Tegels
- 3) Approval: Unanimous

#### **Enrollment 2023 – 2024**

- Beginning work for the 2023 – 2024 school year currently.
- February is when re-registration and Open Enrollment normally start
- Looking at ways to promote ISMI's alternative status

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

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### **National School of Choice week, January 22-28,2023**

- Beginning work for 2023-2024 school year currently.
- February is when re-registration and Open Enrollment normally start.
- Looking at ways to promote ISMI's alternative status.
- ISMI will host a table at the Capital with information on the school and the services we provide.

### **Academic Update**

ISMI is adjusting some section numbers to better serve our population

- ELA 9 down to 2 from 4 sections
- ELA II up to 8 from 6 sections
- ALG 1 adjusted to 4 from 6
- Electives courses adjusted for timing
- Current enrollment 674

### **Special Ed Update**

- Transition plans for students with disabilities are reviewed yearly ( indicator B13).
- ISMI had no transition plans on Individual Education Programs (IEP) out of compliance 2021.
- 2022 – IEP transition plans out of compliance (not due to our efforts)
- Currently submitted 7 to Eaton RESA for review.

### **Board Meeting Time**

Board Meeting Time will be the second Thursday of the month at 5:30 pm.

- 1) Motion to adopt the change of meeting time to second Thursday of the month at 5:30 pm: Jessica AcMoody
- 2) Seconded: Aimee West
- 3) Approval: Unanimous

Teresa will update the calendar.

### **Financials**

Monthly Financial review by Jenifer Charles

- 4) Motion to approve the Monthly Financials and approval of the K12 payment: \$1,108,779.00: Aimee West
- 5) Seconded: Laura Tegels
- 6) Approval: Unanimous

### **Stride Update** Todd McIntire

Todd gave an overview of Michigan's state legislature that passed a series of bills that would establish a new school choice program in the state. They intend to consolidate the bills into one which could be signed into law, though many already fear that it faces an uphill battle.

Todd would like to have a Board Summit this year.

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**Authorizer Comment (CMU) Erin Conley**  
Upcoming Events:

Leadership Forum Network  
January 23, 2020 – Virtual

Board President Roundtable  
January 24, 2023 – Southfield  
January 25, 2023 – Flint

New Board Member Orientation  
February 24, 2023 – Lansing  
March 2, 2023 - Southfield

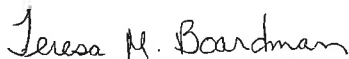
Motion to Adjourn: James Gambrell  
Seconded: Jessica AcMoody  
Approval: Unanimous

Meeting adjourned: 5:54 pm

**Next Meeting February 9, 2023**

**Minutes Certification:**

Proposed minutes respectfully submitted,



01/17/2023

Board Secretary/Recording Secretary

Date

Approved by the Board of Directors



2/9/2023

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