



NOTICE OF MEETING OF THE BOARD OF DIRECTORS

**05/10/2021 @ 4:05 pm**

Virtual Board meeting was held at: Join Zoom Meeting <https://uso2web.zoom.us/j/82669376277?from=addon>

Meeting ID: 828 4248 3765 Passcode: 592851

Please contact 517-580-0020 for additional assistance

Community notification posted at the following locations: Insight Michigan Office; ISMI website

Pursuant of Michigan Open Meetings Act, Act No. 267 of the Public Acts of 1976, being

ISMI Sections 15.261 to 15.275 of the Michigan Compiled Laws

**AGENDA:**

- 1) **Call to Order:** 4:05 pm by Brandon Brice, President Detroit
- 2) **Roll Call:** Jessica AcMoody, Board Member Lansing, James Gambrell, Board Member East Lansing
- 3) **Also Present:** Teresa Boardman (ISMI) Head of School Grand Ledge, Pieter Hoekstra (ISMI) Principal Lansing, Gena Sparks (ISMI) AA-Special Programs Lansing, Mary Kimball (ISMI) Title I Coordinator St Johns, Angela Bolen (ISMI) Operations Manager Bath, Shada Biabani (CMU) School Lead Mt. Pleasant, Todd McIntire (K12) Regional Vice President, Beth Pawlowski (K12) Manager, Regional Finance Detroit.
- 4) **Missing:** Mike O'Brien Board Member, Mary Markert (K12) Senior Director Finance Detroit and Aaron Jackson Board Member Detroit.
- 5) **Public Comment on Agenda**

Guests – Tonya McGill (ISMI Advisor), Tia Simoni (ISMI Special Ed Teacher), Jessica O'Loughlin (ISMI Social Studies Teacher), and Jacquelyn Lancaster (ISMI Credit Recovery Coach). Brandon allowing each guest 3-4 minutes. First to speak is:

**Tonya McGill** – she had a couple of questions about the school calendar regarding late Spring Break. She is trying to understand why the Board is voting on the calendar, in the school's charter says must follow the Pupil Accounting Manual. The manual states that we must identify the dates of winter and spring break and if a district wants to deviate from the common calendar, they must obtain a waiver. Currently the student handbook and website does not identify spring break. Tonya is assuming that the board obtained a waiver for this current school year. What sufficient justification for the waiver that ISMI was sent that would demonstrate the request is in the best educational interest for the students.'

Looking at a PowerPoint presentation that was received the other day the teachers received the attendance and engagement data and it has gone down instead of up. Why would you have students and staff work 6 months without a break? Tonya stated that everyone is exhausted. Teachers are having a difficult time getting students to attend classes. Only 11% of students tested for STAR is down.

Alternative schools in Michigan are having a spring break. Why, because they must follow the common calendar of their district.

Brandon opened this concern up for discussion. Brandon pointed out that this is an operations issue not an issue that the board should be involved in.

Teresa pointed out that they have been looking at engagement for the last 4 years. She also presented a table showing this year is in yellow and is the second highest out of the four years. The data isn't showing in terms of percentage of students going to required class sessions and there has been a significant drop.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities

Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

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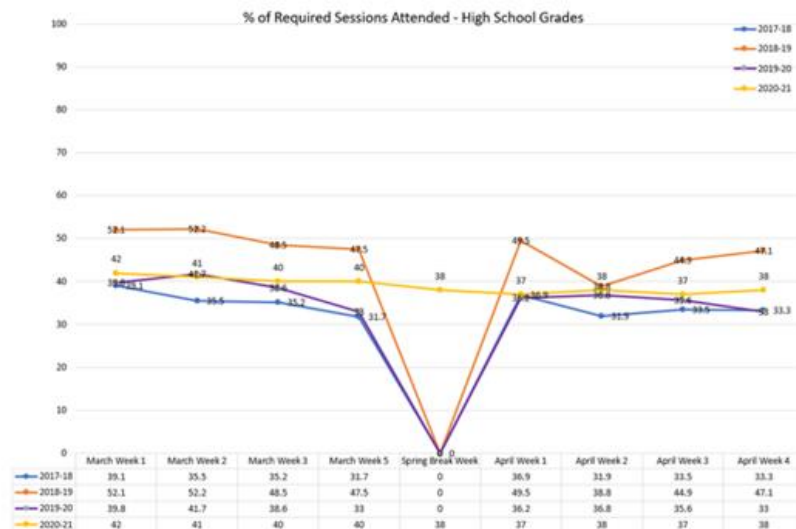
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## HOS Report



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It has been up about 8% year after year, last year was the pandemic year and they took that into consideration. Also looked at parent's feedback, did parent pulse checks completed Feb. 15 had a 71% satisfaction rate, the parent pulse check in March 23 had a 77% satisfaction rate. So it went up 6% around the time students would be off for spring break. At the office there has been around 12 phone calls at the most regarding spring break. Once they were told the reason why ending earlier having the opportunity so students could get summer jobs and being consistent through spring break time, they all understood. With our population being high at risk and as we move forward into Opportunity Youth finalizations that our scheduling will look different. We can't have a traditional day and a yearly looking calendar and expect students come to school 8:00 am to 4:00 pm like a traditional day and call ourselves an alternative school.

In terms of the waiver Eaton RESA is aware of our deviation from the master/common calendar as most districts in Eaton RESA also deviated from that calendar. Mary Kimball, At Risk Coordinator most of the support staff including all the advisors that report directly to her hasn't had any sufficient issues or complaints from parents escalated to her level. Pieter Hoekstra, Principal maybe had a half dozen conversations with parents regarding the schedule changes from previous years to this year and once we

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had conversations with the family and explained the thinking and logic behind the trend calendar, most of the feedback was positive.

**Jessica O'Loughlin** – She is attending the board meeting to observe the calendar the calendar. As a department lead, working with the Knight Learn Team, and as a representative to comment on the teacher's view regarding the calendar. There have been conversations on how the students and teachers are exhausted because of not getting spring break. Teachers feel they need that time to mentally recharge.

**Tia Simoni** – attending the meeting for information and updates regarding next year's calendar but also excited about the direction Insight School is taking.

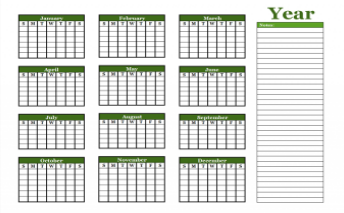
**Jacquelyn Lancaster** – attending the meeting to discuss and for the reasoning no spring break and very much appreciate what we do here is what's best for our students. She believes what is best for our students is to help our teachers to be the best they can be. We have very burnt out and very unhappy teachers. She just happens to be a person that hears a lot of frustration and is a sounding board for a lot of her colleagues and because she has been around for so long. She is concerned with the attrition of teachers and the unhappiness; she fears for what might happen in the future. She wants the students to get the best version of our teachers that are available. A lot of the teachers felt blind sighted when they found out they didn't have spring break. We were told the calendar was always available. A large change like this should have been brought to the forefront to our attention so we could plan for it. Felt disregard and then asked to give our opinion on the calendar for this coming year. There was a lot of feedback and a lot of information to back up their position and all the feedback was disregard. Just wanted to air those feelings because it is important to our teachers to give their best self. Teachers are not feeling that way now.

Brandon seeking a motion to turn this vote to a 30-day read to vote on next month, if possible. Brandon thinks this is an operations issue and there needs to be a discussion that Brandon is willing to support. Discussion should be with the Head of School and the teachers. Brandon indicated he would like to sit in on that meeting. Teresa will schedule the meeting and her door is always open, which she has mentioned frequently to all the staff. They were notified of this calendar being brought to the board a week ago and no one has come to Teresa with any concerns. Brandon is willing to attend that meeting and find some common ground.

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**2021 – 2022 School Calendar**

- Proposed Master calendar for the 2021-2022 school year.
  - One early release with no spring break
  - Data review
- Review and Approval required.



**6) Routine Business:**

Approval of the Board Minutes from Special Board Meeting 2021.

- I. Motion to approve the Special Meeting Minutes on April 29, 2021: Brandon Brice
- II. Seconded: James Gambrell
- III. Approval: Unanimous

Approval of the Agenda

- I. Motion to approve the April Agenda: Brandon Brice
- II. Seconded: Jessica AcMoody
- III. Approval: Unanimous

**Board President Report: Brandon Brice**

- Board Members

Had a conference call and a vote on all three candidates. Voted on Aaron Jackson who will be starting at the next board meeting. Also voted on two additional members pending and still in talks with Central Michigan University about what this is going to look like from the advisory standpoint and bring them on as executive board members. All three have been voted on. Brandon will notify the board on the outcome of the meeting with the University. Brandon did speak with Shada and Ms. Brown, who works at Central Michigan just to inform them on what are some tactics and strategies have to guarantee adding additional members will be beneficial to the group, and also where we been, where we are, and where we are going. Brandon think we should use some of our marketing strategies and get very creative on how we want to market what we do in our schools, the public and how do we continue to push out a marketing plan. Brandon was in contact with Susanna Franks and submitted information for contacts for the Career Day. The goal is to push more resources for the students. Brandon would like to be a part of Career Day.

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### Head of School Report – Teresa Boardman

- Board Policy Update

Twice a year Teresa meets with the representative from the National Charter School Institute who will update us on specific new legislation and recommended for board policy adoption. You will see the policy number and summary that is being revised. The first three all deal with non-discrimination. These are policies that are legally required reflecting new terms, definition, and terminology. Teresa gave an overview of the polices which are included.

#### HOS Report

### Board Policies

Policy No.	Policy Title	New/ Revise/ Replace/ Delete	Legally Required, Legal Content or Best Practice	Summary
<b>Regular Spring Update</b>				
1422	Nondiscrimination and Equal Employment Opportunity	Revised	Legally Required	These policies have been revised to reflect changes in terminology and definitions, terms, and processes that are consistent with the latest regulations released by the United States Department of Education (USDOE), specifically Title IX regulations released in May 2020 (effective August 2020).  While these revisions are substantially technical in nature, they should be considered as policy revisions.
1662	Anti-Harassment	Revised	Legally Required	
2260	Nondiscrimination and Access to Equal Educational Opportunity	Revised	Legally Required	
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability	Revised	Legally Required	Policy #2260.01 places particular emphasis on protections for students who are identified under Section 504 and ADA, including accessibility to qualified individuals with regard to facilities, programs and activities according to federal law. Revisions to this policy are based on recent Office for Civil Rights (OCR) investigations and reviews of compliance issues, particularly related to vocational education/Career-Technical education programs with particular emphasis on vocational education.  These revisions should be adopted and implemented in order to maintain compliance under Section 504 and ADA.

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**Board Policies**

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COMPANY CONFIDENTIAL 4

HOS Report

This is a Best Practice Policy and is consistent with ISMI's Return to Learn State Plan



8450.02	Protective Facial Coverings During Pandemic/Epidemic Events	Revised	Best Practice	This policy (new in August 2020) is revised to reflect the changes in recommended exemptions enacted by the Center for Disease Control and Prevention (CDC) in September 2020. The guidance and content of this revised policy may be included in the Academy's Restart/Reopening plan for the 2020-21 school year. The policy provides coverage for students, academy employees, and volunteers/visitors.  This revised policy is not currently required by statute or regulation, however is provided for academy consideration.
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Approval to adopt the Board Policies Update presented by The Head of School.

- I. Motion to adopt the Board Policies Update as presented: Jessica AcMoody
- II. Seconded: James Gambrell
- III. Approval: Unanimous

Approval of a 30-day read only of Board Policies Updated as presented today

- I. Motion to support a 30-day read only as presented today: Jessica AcMoody
- II. Seconded: James Gambrell
- III. Approval: Unanimous

## HOS Report

Academic report. (Updated LALI and D2L data)

**Passing Rate (All)**  
**40%**  
(Passing Rate Target: 75%)

Change from Previous Year  
**21%**

**LALI School View**  
Report Date: 4/05/2021

Northern

School Group	Std Count	CWM	CWM YoY	GO Box	GO Box YoY	TSR	TSR YoY	Drop Out Rate	Passing All Courses	Passing All YoY	On-Track for 75%	On-Track YoY	Connect Calls	Connect Calls YoY	Overall Part.	Overall Part. YoY	Overall Growth	Overall Growth YoY	Reading Goal
HVAM	2085	20.4%	-5.5%	21%	-19%	1%	-46%	36%	45%	9%	78%	24%	76%	35%	63%	-27%	50%	-1%	-6%
ISMI	735	28.3%	-7.5%	26%	8%	36%	-7%	30%	40%	21%	N/A	73%	18%	65%	-27%	50%	-2%	N/A	
MGWA	3331	25.5%	-8.1%	24%	-1%	-2%	1%	25%	39%	4%	77%	21%	80%	50%	64%	-25%	51%	-9%	4%
MVCA	3022	27.4%	-4.5%	24%	1%	-5%	-2%	49%	35%	5%	78%	16%	83%	61%	64%	-25%	51%	1%	-2%



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National Charter School Week This what we are

## HOS Report



**To celebrate Charter Schools Week, MAPSA will be hosting a week of virtual events, May 10-14, 2021**

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This is what we are doing this year for National Charter Schools Week

HOS Report		How ISMI is Participating 
<b>MI CHARTERS</b>	<b>MAPSA Daily Events</b>	
<b>Monday, May 10, 2021 - Charter Meet &amp; Greets</b> MAPSA will be focusing on a handful of key legislative districts, and HIGHLY encourage charters statewide to coordinate these school visits to help build relationships with your local elected officials.		Asking Student Government to send letters to state representatives about ISMI and sharing our beliefs, vision, and mission. Many of our state representative have old ideas about what virtual school is and means. Such a letter may also invite them to our next virtual graduation, share pictures of going to school online
<b>Tuesday, May 11, 2021 - Virtual Capitol Program</b> Every year, charter advocates from across the Mitten gather for our annual Charter Day at the Capitol with one goal: make our presence known to lawmakers in Lansing. As the COVID-19 pandemic continues to pose significant health and safety risks, we will not be gathering at the Capitol this year - but that doesn't mean we won't have impact. On Tuesday, MAPSA will be live-streaming a short program from the Capitol steps, inviting some unique legislators and speakers to share the importance of standing up as an advocate for MI charters.		Engagement Coordinator sending invitation to all families and staff to participate in the livestreamed event  <a href="https://www.facebook.com/MiCharters">https://www.facebook.com/MiCharters</a>
<b>Wednesday, May 12, 2021 - #ChartersLead Letters</b> On Wednesday, MAPSA's goal is to deliver over 250 hand-written letters to MI legislators, on behalf of the MI charter school community. Our schools will each be provided with this Letter to MI Lawmakers template, which any staff member or student can print and hand-write a special message to their local lawmaker. Participation details on MAPSA's website: <a href="#">Link to MAPSA Letter Activity</a>		Engagement Coordinator sharing to families and staff to invite them to write letters. Engagement Coordinator asking the Social Studies department teachers to fit into lessons and invite students to put together some messages to state government representatives, find who their local representatives are, and share about what ISMI means to them.
<b>Thursday, May 13, 2021 - #MICharterPride on Social Media</b> Though we can't all gather on the Michigan Capitol steps this year, it doesn't mean we can't show the world how proud we are to be part of the MI charter school family! On Thursday, our goal is to flood social media with charter pride, showing off your school swag and 1-2 sentences on why you LOVE your school. Be sure to use #CharterLead and TAG YOUR LOCAL LAWMAKERS!		Engagement Coordinator inviting staff and school families to post ISMI love on their social media with hashtags: #ChartersLead #ISMKnights
<b>Friday, May 14, 2021 - MAPSA's Charter Schools Week Virtual Celebration</b> MAPSA live streamed program with key charter educators and advocates sharing some short remarks, and MAPSA announcing the 2021 MI Charter School Teacher and Administrator of the Year.		Engagement Coordinator sending invitation to all families and staff to participate in the livestreamed event

**Graduation**

Will be sending hard copy to the board but having the date on your calendar to attend if able is June 4 at 5:00 pm. Graduation will be virtual this year. Administration Leadership and many of our teachers can join live. Students will sign in and see the ceremony as it's happening as a live stream and it also will be recorded so students can share it with family. There will be about 202 graduates this year. This will be our largest graduating class.



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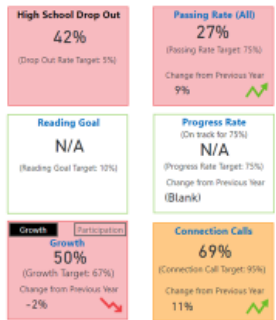
## Academic Update

### HOS Report

Academic report. (Updated LALI[5/4/2021] and D2L data )



#### Academic



Insert academic data here

School Group	Std Count	CWM	CWM YoY	GO Box	GO Box YoY	TSR	TSR YoY	Drop Out Rate	Passing All Courses	Passing All YoY	On-Track for 75%	On-Track YoY	Connect Calls	Connect Calls YoY	Overall Part. YoY	Overall Growth	Overall Growth YoY	Reading Goal	
ISM	697	30.8%	-5.3%	27%	9%	37%	6%	42%	27%	9%	N/A	N/A	69%	11%	67%	-25%	50%	-2%	N/A

Pieter presented an overview of the academic data.

## Finance

Bonnie presented the Financials for April 2021.

Motion to approve the K12 payment.

- I. Approval of the K12 payment of \$604,420.19: James Gambrell
- II. Seconded: Jessica AcMoody
- III. Approved: Unanimous

## K12 Update – Todd McIntire

Wrapping up end of the year tracking and performance, making sure we have everything ready for summer school. Focus on registration, re-registration, and enrollment for next year. Your probable seeing a lot of Stride ads on face book feeds as we are gearing up for registration going forward.

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**Authorizer Comment – CMU Shada Biabani**

Starting next month we should be having in person board meetings unless something from Eaton county comes through but most of those orders are expiring by the end of May. Board needs to show that they have a good solid group of board member and committee members working so they can ask CMU Board of Trustees to increasing the board members. Megan Brown suggested taking the request for increase of board members to the December CMU Board of Trustees Meeting. Will need to put some things in place between now and then to show that we do have a solid foundation and the board is moving forward. Shada recommends getting the committees established.

**Public Comment**

None

Motion to adjourn by Jessica AcMoody  
Seconded by James Gambrell

Meeting adjourned 5:02 pm.

**Next Board Meeting June 14, 2021 at 4:00 pm.**

**Minutes Certification:**

Proposed minutes respectfully submitted,

*Teresa M. Boardman*

05/20/2021

\_\_\_\_\_  
Board Secretary/Recording Secretary

\_\_\_\_\_  
Date

Approved by the Board of Directors

\_\_\_\_Jessica AcMoody - via online meeting\_\_\_\_

\_\_\_\_6/4/2021\_\_\_\_

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