



SPECIAL MEETING OF THE BOARD OF DIRECTORS

10/19/2022 @ 5:00 pm

Board meeting was held at 526 S. Creyts Suite A. Lansing MI, 48917 and available to the public at:

Join Zoom Meeting <https://uso2web.zoom.us/j/82669376277?from=addon>

Meeting ID: 828 4248 3765 Passcode: 592851

Please contact 517-580-0020 for additional assistance

Community notification posted at the following locations: Insight Michigan Office; ISMI website

Pursuant of Michigan Open Meetings Act, Act No. 267 of the Public Acts of 1976, being

ISMI Sections 15.261 to 15.275 of the Michigan Compiled Laws

AGENDA:

- 1) **Call to Order:** 4:59 pm by James Gambrell, President, East Lansing
- 2) **Roll Call:** Jessica AcMoody Board Member, Detroit, Aimee West Board Member, Lansing.
- 3) **Also Present:** Teresa Boardman (ISMI) Head of School Grand Ledge, Pieter Hoekstra (ISMI) Principal Lansing, Mary Kimball by Zoom (ISMI) Title I Coordinator St Johns, Jenifer Charles by Zoom (K12), Tom Graham, Head of East Region Finance at K12 by Zoom and Todd McIntire by Zoom (K12), Erin Conley CMU, and Trent Mulder, Baird, Cotter & Bishop, P.C.

Approval of the Board Minutes from the Previous Meeting

- 1) Motion to approve the September 8 Board Minutes: James Gambrell
- 2) Seconded: Aimee West
- 3) Approval: Unanimous

Approval of the Agenda

- 1) Motion to approve the agenda: James Gambrell
- 2) Seconded: Jessica AcMoody
- 3) Approval: Unanimous

Public Comment (Limited to Agenda Items)

None

Old Business:

Board Member Discussion

- 2 Board Member Vacancies—Laura Tegels application for Board Member was presented and a vote will take place latter.
- Dr Quinney application for Board Member is in the process of being submitted.
- Meeting Times – need to schedule committee times.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

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New Business

Audit Report

Trent Mulder, Baird, Cotter & Bishop, P.C. presented the audit findings for FY 2022

2022 114 Letter reviewed significant audit findings

- **Qualitative aspects of accounting practices.** Financial statement disclosures are neutral, consistent, and clear.
- **Difficulties encountered in performing the audit.** No significant difficulties in dealing with management in performing and completing our audit.
- **Corrected and uncorrected misstatements.** There were no misstatements identified during audit.
- **Disagreements with management.** No disagreements arose during audit.
- **Management representations.** Requested certain representations from management that are included in the management representation letter.
- **Management Consultation with Other Independent Accountants.** No knowledge, there were no such consultations with other accountants.
- **Audit Efficiency.** Need to do a better job of communicating the start date for the audit.
- **Other Matters.** Certain limited procedures to the Management Discussion and Analysis and the Budgetary Comparison Schedule that supplement the basic financial statements.
- **Restrictions on Use.** This information is intended solely for the information and use of the Board of Education and management of Insight School of Michigan and is not intended to be, and should not be, used by anyone other than these specific parties.

- 1) Motion to approve the Fiscal Audit: James Gambrell
- 2) Seconded: Jessica AcMoody
- 3) Approval: Unanimous

Head of School Updates

Academic and Enrollment Update

- Informal exit of Partnership Agreement took place on October 20, 2022. Teresa and Pieter attended.
- Enrollment is 667

Academic Update

- Current Academic Data
 - Demonstrate Power BI

Board Actions

- 1) CMU Contract Amendment for Educational Program

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- 2) Motion to approve the CMU contract Amendment for Educational Programs: James Gambrell
- 3) Seconded: Aimee West
- 4) Approval: Unanimous

ISMI Student/Family Handbook Update

- 1) Motion to approve the updates to the Student/Family Handbook: James Gambrell
- 2) Seconded: Jessica AcMoody
- 3) Approval: Unanimous

Board Nomination for Laura Tegals

- 1) Motion to approve Laura Tegals as a Board Member: James Gambrell
- 2) Seconded: Aimee West
- 3) Approval: Unanimous

Approval of updates Fiscal Policy

- Update in the policies and procedures: Checks may be digitally signed by designated Board Members. Prior to printing digitally signed checks, the check register will be provided to the Board and email confirmations received.
- 1) Motion to approve the updated Fiscal Policy: James Gambrell
 - 2) Seconded: Jessica AcMoody
 - 3) Approval: Unanimous

Monthly Financial review Jenifer Charles

- 1) Motion to approve the monthly financials: Jessica AcMoody
- 2) Seconded: James Gambrell
- 3) Approval: Unanimous

K12 Payment

- 1) Motion to approve the K12 payment of \$726,292.23: Jessica AcMoody
- 2) Seconded: James Gambrell
- 3) Approval: Unanimous

Stride/K12 Updates Todd McIntyre

The legislature is concentrating on the elections, so there is little going on. Still driving enrollment. Will keep the Board updated if anything happens.

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Authorizer Comment (CMU) – Erin Conly

Opportunity Youth

Erin Conley CMU will continue to meet regularly with schools promoting Opportunity Youth.

Public Comment

None

Motion to Adjourn: James Gambrell

Seconded: Aimee West

Approval: Unanimous

Meeting adjourned at 5:45 pm.

Next Meeting Thursday November 10, 2022, at 5:00 pm

Minutes Certification:

Proposed minutes respectfully submitted,

Teresa M. Boardman

10/19/2022

Board Secretary/Recording Secretary

Date

Approved by the Board of Directors

James Gambrell

11/9/22

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