



NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

**8/18/2022 @ 5:00 pm**

Board meeting was held at 526 S. Creyts Suite A. Lansing MI, 48917 and available to the public at:

Join Zoom Meeting <https://uso2web.zoom.us/j/82669376277?from=addon>

Meeting ID: 828 4248 3765 Passcode: 592851

Please contact 517-580-0020 for additional assistance

Community notification posted at the following locations: Insight Michigan Office; ISMI website

Pursuant of Michigan Open Meetings Act, Act No. 267 of the Public Acts of 1976, being

ISMI Sections 15.261 to 15.275 of the Michigan Compiled Laws

**AGENDA:**

- 1) 5:00 pm Jessica AcMoody, Vice President due to time constraints started the meeting while waiting for James. **Call to Order:** 5:10 pm by James Gambrell, President, East Lansing
- 2) **Roll Call:** Jessica AcMoody, Aimee West, James Gambrell, Erin Conley, Liaison CMU
- 3) **Also Present:** Teresa Boardman (ISMI) Head of School Grand Ledge, Pieter Hoekstra (ISMI) Principal Lansing, Mary Kimball by Zoom (ISMI) Title I Coordinator St Johns, Jenifer Charles by Zoom (K12) , Tom Graham by Zoom
- 4) **Missing:** Todd McIntire (K12) and Alexandra Alfonsetti

**Approval of the Board Minutes from the Previous Meeting on June 9**

- 1) Motion to approve the June 9 Minutes: James Gambrell
- 2) Seconded: Aimee West
- 3) Approval: Unanimous

**Approval of the Agenda**

- 1) Motion to approve the agenda: James Gambrell
- 2) Seconded: Aimee West
- 3) Approval: Unanimous

**Public Comment (Limited to Agenda Items)**

None

**New Business:**

- 1) ISMI chosen as one of five finalists for Central Michigan University's Innovation and Vision Award.
- 2) We will show our video of what we do and who we serve at the CMU Annual Conference. Participants at the conference will vote on award.

**Professional Development**

- 1) Entire Staff back as of August 1
- 2) August Professional Development – Mary Kimbell did a fantastic job.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities

Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

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Insight School of Michigan

526 Creyts Rd Ste A Lansing, MI 48917

517-580-0020

<http://mi.insightschools.net/>

- Face-to-Face PD at Crown Plaza West
- CMU Annal Conference
- Curriculum work – virtual and planned Face-to-Face (Novi, Dave Schmittou and Stride coaches)
  - Ongoing Standards Based Assessment and Grading
  - Rubric Development

#### **New Staff Update**

General Education Staff Turnover relatively low this year

- Special Ed. – 2 resignations and a retirement
- General Ed. – 1 teacher not renewed to come back
- Title – 1 teacher resigned
- Counselor – 1 resigned
- Operations separated in April

#### **Hiring –**

New Operations Manager – Emily Nydahl

Counselor – Katelynn James still 1 opening

Special Ed – Susan Verneir – 1 pending offer – still 2 openings

#### **Hiring-**

Health/PE – replacement Justin McInstry

Added to reduce ratios:

Micha Preuss – Social Studies

Sarah Kennedy – Math

Deborah Evans – Math

Amy Placemeier – Elective

Tia Simoni (transferred from Special Ed) to ELA

De’Nai Streeter – Science

#### **Grad Boost Update**

- 15 students earned enough credits to meet graduation requirements.
- Total of 202 courses passed by students (up from 181 last summer).
- Earning 110 credits compared to 90.5 credits last summer. Each course worth .5 credits.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

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#### **Academic Update**

- Full breakdown of enrollment by various demographic will be forthcoming for September Board meeting.
- Currently still enrolling and have not reached CAP yet.
  - 562 students enrolled to start this fall.

#### **Board Re-Appointments**

- Alexandra (Sully) Alfonsetti (term expiring in Nov. – resigned).
- Need to actively recruit new board members.
- Currently have 2 openings.

#### **Expense Policy Update**

Updates made to ISMI expense policy:

- 1) Updated directions to policy to match requirements of grants.
- 2) Clarification of language.
- 3) Pre-approval written notice for stays during state testing.
- 4) Increase in allowable dollar amount on meals due to increase costs.

#### **Updated Expense Policy**

- 1) Motion to approve the Updated Expense Policy as presented: Jessica AcMoody
- 2) Seconded: Aimee West
- 3) Approval: Unanimous

#### **Finance - Jenifer Charles**

Jenifer presented the monthly financial review for July and August

- 1) Motion to approve the K12 payment for July \$681,094.73: James Gambrell
- 2) Seconded: Jessica AcMoody
- 3) Approval: Unanimous

- 1) Motion to approve the K12 payment for August \$213,974.72: James Gambrell
- 2) Seconded: Jessica AcMoody
- 3) Approval: Unanimous
- 4) Total K12 payment for July and August is \$895,069.45.

#### **Stride Update – Todd McIntire**

Todd was unable to attend meeting. Todd wanted to thank all of those that attended the Summit.

**Authorizer Comment (CMU) – Erin Conly**

Reminder to everyone of the 2022 Annual Conference on August 23 in Novi at the Suburban Collection Showplace.

Erin presented Aimee West a plaque at the Board Meeting.

**Public Comment**

None

**Motion to Adjourn:** James Gambrell

**Seconded:** Aimee West

**Approval:** Unanimous

Meeting adjourned at 5:50 pm.

Next Meeting Thursday September 15, 2022, at 5:00 pm

**Minutes Certification:**

Proposed minutes respectfully submitted,

*Teresa M. Boardman*

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Board Secretary/Recording Secretary

Approved by the Board of Directors

*Jim Amoy*

*2022/JMB.*  
~~8/22/2020~~

\_\_\_\_\_  
Date

*9/18/22*